

Republic of the Philippines  
Department of Education  
REGION VIII

SCHOOLS DIVISION OF BILIRAN

January 30, 2026


DIVISION MEMORANDUM

No. 053, s. 2026

**CONDUCT OF YEAR-END OFFICE PERFORMANCE REVIEW**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
SDO-CID, SGOD, OSDS Unit and Section Heads  
Public Schools District Supervisors  
All Others Concerned

1. In line with the commitment to strengthen the culture of performance and continuous improvement in the Schools Division of Biliran, this Office shall conduct a virtual Year-End and Office Performance Review on **February 02, 2026, 8:00 in the morning** with this link: <https://meet.google.com/opq-rkad-scg>
2. This activity aims to:
  - a. Review and assess the office and school accomplishments vis-à-vis set targets vs. accomplishments of the previous year;
  - b. Establish a timeline for quarterly OPCR assessments; and
  - c. Gather recommendations for improving the monitoring and evaluation of performance.
3. Please see Annex A for the list of participants.
4. For immediate dissemination and compliance.

  
**ROBERTO N. MANGALIMAN PhD, CESO VI**  
Schools Division Superintendent



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**REGION VIII**  
**SCHOOLS DIVISION OFFICE OF BILIRAN**

**ANNEX A. LIST OF PARTICIPANTS**

**CONDUCT OF YEAR-END OFFICE PERFORMANCE REVIEW**

SDS	Roberto N. Mangaliman PhD CESO VI
OIC- ASDS	Arvin T. Elatico CPA, JD
SGOD Chief	Josephine M. Casas EdD
CID Chief	Joae B. Mondido EdD
Administrative Officer V	Nanette Pla
Education Program Supervisors	Rommel M. Tan, Sr. Benjamin Medallo- Francisco Bayon-on Lutheahane Gutierrez Grace Durano Henry Jarina Liezl Avila Amer L. Santolorin Aida Cabrera Arnel Gabuya
Public Schools District Supervisors	Herman Donato- Almeria Melba Gariando- Biliran Ronico Amistoso- Cabucgayan Elsie Tan- Cabucgayan II Alma Cabusor- Caibiran I Jenebel Sevillano- Caibiran II Exzal Padecio- Culaba Ma. Cristy Lyn Meracap- Kawayan I Luzviminda Flores- Kawayan II Caroline Lumagsao- Maripipi Alma Atibula-Naval I Sheila Completo- Naval II Armando Laude- Naval III Gerardo Paghid- Naval IV
Unit and Section Heads	Atty. Laarni Yasmin Qanancial- Legal Officer



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**RELEASED**

5.04  
11/30/20

Republic of the Philippines  
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SCHOOLS DIVISION OF BILIRAN

	Ryan Japay- SEPS PRS Aladin Nierras- SEPS M&E Jordan Jamoralin- SEPS HRD Ryan Remndaban - SEPS SocMob Leini Obispo- Records Officer Felimon Rey Corpin - ITO Engr. Diane Tomenio- Division Engineer Grace Veloso- Budget Officer Cynthia Caneja- OIC Accountant Elizabeth Torina- Cashier Roy Basil Trinidad- Supply Officer Kristine Sabitsana- Payroll Virginia Ambe - Planning Officer
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DIVISION OF BILIRAN  
LARRAZARAL, NAVAL, BILIRAN  
**RELEASED**  
BY: *[Signature]* S-04  
DATE: 11/26/20



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