Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF BILIRAN

January 5, 2026

Division Memorandum
No. 001 s. 2026

Accomplishment of DCP Inventory System – Required Initial Uploading

To:

Elementary and Secondary School Heads
School ICT Coordinators | Administrative Officers II | Property Custodians
All Others Concerned

1. In line with the directive to ensure accurate and updated records of DepEd Computerization Program (DCP) equipment, all schools are hereby instructed to accomplish the DCP Inventory System in the designated platform.
   https://lis.deped.gov.ph ➡ https://bld.deped.gov.ph/dcp-portal
2. Required First Wave of Uploading:
   A. All schools must complete and submit their DCP inventory in the system as part of the first wave of uploading on or before **January 19, 2026**.
3. Failure to comply within the given timeframe may result in delays for compliance, resource allocation, or audit reconciliation.
4. For inquiries or technical assistance, please coordinate with the ICT Unit through official channels.
5. Attachment: Step-by-step Guide to Access and Use the DCP Inventory System
6. Immediate dissemination and strict compliance are expected from all concerned.

ROBERTO N. MANGALIMAN, PhD CESO VI
Schools Division Superintendent

DIVISION OF BILIRAN
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