

**DEPARTMENT OF EDUCATION, SDO-BILIRAN) Annual Procurement Plan for FY 2025**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>I. COMMON-USE SUPPLIES AND EQUIPMENT (CSE)</b>													
1040401000	Common-Use Supplies Available at PS-Depot	OSDS/SGO D/CID	NO	NP-53.5 Agency-to-Agency	N/A	N/A	February to December 2025	February to December 2025	GOP	602,870.00	602,870.00		Please see attached APP-CSE and PPMs for trainings
<b>II. NON-COMMON-USE SUPPLIES AND EQUIPMENT (CSE)</b>													
1040408000	Fuel, Oil and Lubricants	OSDS	NO	NP-53.9 - Small Value Procurement	Apr-25	Apr-25	April to December 2025	April to December 2025	GOP	310,000.00	310,000.00		Fuel, Oil and Lubricants needed for the use of office vehicles in connection with the conduct of various official travels and gasoline for grass cutter
<b>III. UTILITIES</b>													
5020401000	Water Services	OSDS	NO	Direct Contracting	N/A				GOP	20,000.00	20,000.00		Renewal of contract for the period January to December 2025
5020499000	Purified Drinking Water	OSDS	NO	NP-53.9 - Small Value Procurement	Feb-25	Feb-25	February- Dec. 2025	February- Dec. 2025	GOP	50,000.00	50,000.00		Supply and Delivery of purified drinking water for the period January to December 2025
5020402000	Electricity Services	OSDS	NO	Direct Contracting	N/A				GOP	1,200,000.00	1,200,000.00		Renewal of contract for the period January to December 2025
5021503000	Insurance Services	OSDS	NO	Direct Contracting	N/A				GOP	110,000.00	110,000.00		Renewal of insurance of building and motor vehicles for the period January to December 2025
<b>IV. COMMUNICATION SERVICES</b>													
5020503000	Internet/Landline Services	OSDS	NO	Direct Contracting	N/A				GOP	60,000.00	60,000.00		Renewal of contract for the period January to December 2025
<b>V. REPAIR AND MAINTENANCE</b>													
5021304001	Repairs and Maintenance - Buildings and Other Structures	OSDS	NO	Competitive Bidding	Apr-25	Apr-25	April to December 2025	April to December 2025	GOP	100,000.00	100,000.00		various minor repairs
5021306001	Repair and Maintenance of Motor Vehicles	OSDS	NO	NP-53.9 - Small Value Procurement	February to December 2025	February to December 2025	February to December 2025	February to December 2025	GOP	300,000.00	300,000.00		Repair and Maintenance inclusive of part of Motor Vehicles (without warranty)

5021305002	Repair and Maintenance of Office Equipment & Furniture	OSDS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	February to December 2025	February to December 2025	GOP	40,000.00	40,000.00	Repair and Maintenance of airconditioning units, printers and etc.
5021304001	Rehabilitation of Public Toilets Phase 2 (Male & Female) - SDO	OSDS	NO	NP-53.9 - Small Value Procurement	Mar-25	Mar-25	Mar-25	Mar-25	GOP	195,590.00	195,590.00	Maintenance of SDO Comfort Room
<b>VI. OTHER PROCUREMENT PROJECTS</b>												
5020201000	Provision of Catering Services for 2025 SDO Various Conferences, Meetings and Activities	OSDS/SGO D/CID	YES	Competitive Bidding	Nov-24	Nov-24	Jan-25	Jan-25	GOP	487,100.00	487,100.00	Payment for the contract, charged to GASS (see attached PMP)
5020201000	Lease of Venue with Food Provision and Accommodation for the Finance Mid-Year and Year-end Seminar-workshop and Consolidation of Reports	OSDS	YES	Competitive Bidding	Nov-24	Nov-24	Jan-25	Jan-25	GOP	100,000.00	100,000.00	Payment for the contract, charged to GASS (see attached PMP)
5020201000	Lease of Venue with Food Provision for 2025 SDO Training Programs, Workshops, and Activities	SGOD/CID	YES	Competitive Bidding	Nov-24	Nov-24	Jan-25	Jan-25	GOP	575,900.00	575,900.00	Payment for the contract, charged to GASS (see attached PMP)
5021502000	Fidelity Bond Premiums	OSDS	NO	NP-53.5 Agency-to-Agency	N/A				GOP	199,000.00	199,000.00	Payment of Fidelity Bond Premiums (see attached PMP)
5020302000	Accountable Forms	OSDS	NO	NP-53.5 Agency-to-Agency	N/A				GOP	20,000.00	20,000.00	Cheques, Official Receipts etc
5029902000	Lay-outting, Printing / Production of Materials	SGOD	NO	NP-53.9 - Small Value Procurement	N/A	Feb-25	Feb-25	Feb-25	GOP	27,415.00	27,415.00	Tarpaulin & Palques (GASS/OSEC-8-24-2915/HRD)
5020201002	Rent/lease of Equipment	SGOD	NO	NP-53.9 - Small Value Procurement	Feb-25	Feb-25	Feb-25	Feb-25	GOP	50,000.00	50,000.00	LED Wall TV & Soundsystem
	Supply and Delivery of EVRAA 2025 Uniforms and Bags for Athletes, Coaches, Assistant Coaches and Officials	SGOD	YES	Competitive Bidding	Dec-24	Jan-25	Jan-25	Jan-25	GOP	904,350.00	904,350.00	Charge to SEF
	Provision of Food for Biliran Wildcats Participation to EVRAA 2025	SGOD	YES	Competitive Bidding	Dec-24	Jan-25	Jan-25	Jan-25	GOP	1,032,012.00	1,032,012.00	Charge to SEF



**DEPARTMENT OF EDUCATION, SDO-BILIRAN) Supplemental Annual Procurement Plan for FY 2025 - #1**

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<b>I. NON-COMMON-USE SUPPLIES AND EQUIPMENT (GSE)</b>															
1040408000	Fuel, Oil and Lubricants	OSDS	NO	NP-53.9 - Small Value Procurement	Feb-25	Feb-25	Feb-25	Feb-25	Feb-25	Feb-25	GOP	180,000.00	180,000.00		Fuel during the participation in EVRAA 2025 at Dolores, Maasin and Tacloban (SEF)
<b>II. OTHER PROCUREMENT PROJECTS</b>															
5020201000	Purchase of Fresh Meat, Fish, Poultry, Groceries, Condiments, Potable Water, and other supplies for EVRAA 2025	SGOD	NO	NP-53.9 - Small Value Procurement	Feb-25	Feb-25	Feb-25	Feb-25	Feb-25	Feb-25	GOP	900,000.00	900,000.00		For Dolores, Maasin, and Tacloban Cluster (SEF)
5021408000	Purchase of Sports Supplies and Materials for EVRAA Athletes	SGOD	NO	NP-53.9 - Small Value Procurement	Feb-25	Feb-25	Feb-25	Feb-25	Feb-25	Feb-25	GOP	140,000.00	140,000.00		Charged to PFSS OSEC-8-24-7451
	Purchase of Materials for EVRAA 2025	SGOD	NO	NP-53.9 - Small Value Procurement	Feb-25	Feb-25	Feb-25	Feb-25	Feb-25	Feb-25	GOP	33,400.00	33,400.00		Charged to PFSS OSEC-8-24-7451
											<b>1,253,400.00</b>	<b>1,253,400.00</b>			

Prepared by:

Recommending Approval:

By the Authority of Bids and Awards Committee

Approved By:

  
**JOSEPHINE M. GASAS, EDD**  
 Head, BAC Secretariat

  
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